



## 2025 Summer Camp Policies

### ***Summer Camp Tuition, Registration, Policies***

In striving to keep our summer camp prices affordable, we offer an “early bird” rate for those who register early. This helps us to be better prepared with staffing and materials. The “early bird” rate is a limited offer and camp prices do increase if you wait until a later date to register.

- Camp tuition and fees are non-refundable.
- Camp tuition and fees must be paid at the time of registration and prior to the student participating in any summer camp.
- Summer Camp tuition is non-transferrable, except within an immediate family.
- A \$25 registration/administration fee is applied per family per year to each registration. This fee is from September to August. Those who have already taken classes or lessons where this fee is applied beginning in September 2024 will not have to pay this fee again until a year's time. Those who have not paid this fee since September 2024 will be assessed the fee at the time of registration. This fee is non-refundable and is not counted towards tuition.
- Camps have limited enrollment and are available on a first-come, first-served basis.
- Camp registrations must be complete in order to hold a spot for your student in the camp. A completed registration includes:
  - Completed registration form indicating you have read and agree to abide by policies
  - \$25 registration fee, where applicable.
  - Camp tuition paid in full or have applied for a scholarship or made arrangements with the office on a payment plan

Even if you have already registered for the 2024-2025 school year, please complete a separate form for summer camps. This helps to ensure that all of your information is kept up to date and that you are registered for the correct camps.

### ***Other Fees***

The tuition for summer camps or workshops covers the cost and all materials with the exception of:

- **Costumes:** Soo Theatre provides some costuming, but students may be asked to provide basic pieces from home. This will be outlined in an email from the Soo Theatre office closer to camp.
- **Food:** Please remember to pack a lunch for day-camps and students should also bring their own snacks and water bottles. Please put your student's name on their water bottle, lunch bag, backpack, etc. Please also talk with your student about food allergies and encourage them to eat only snacks and food that they bring and to not offer their food to other students.

### ***Sign In & Sign-Out***

In an effort to ensure the safety of all students, please note that all students must be signed in and out every day by an authorized parent. The authorized parent is the parent listed on the registration form, unless otherwise specified. A middle and/or high school student is permitted to sign himself/herself in and out of camp days(s) ONLY if an authorized parent provides such authorization in writing to the Soo Theatre and such authorization must be specific as to what day(s) the student is permitted to do so and such authorization must be signed and dated by the authorized parent. In providing such authorization, the parent accepts all responsibility and liability relating to this action. If your student will be picked up by another parent or family friend, please notify the office by the beginning of the camp day in writing of this arrangement. Please include the date, name of the camper, and the name and phone number of the person your student should be released to.

### ***Attendance***

When you sign up for a summer camp, it is important that you plan to be at all days/times listed. No reduction or prorating will be made on tuition if a student misses a portion of camp. If your student has a conflict that requires coming late or leaving early, please inquire at the office if this would be acceptable to the director of the camp. If



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your student does have an appointment that conflicts with days/times, please notify the office a day in advance. Please make every effort to have your student to summer camp ready to start on time.

### ***Student Illness***

If your student is ill, do not bring them to camp. Please call the office to notify us of their absence.

### ***Instructional Contact***

Instructional contact is defined as the instructor placing hands on the student for an educational purpose. Unlike purely academic subjects, the performing arts involves the body, it's movement, and it's muscular inter-relationships, and the instructor must be able to occasionally make gentle adjustments and corrections in posture, hand and arm position, break control, embouchure, and so on. Before instructional contact is made, the instructor is to inform the student of the nature of the contact and obtain the student's permission. By taking lessons, classes, camps and workshops at Soo Theatre, you indicate your understanding of instructional contact as frequently necessary for progress and improvement in the performing arts.

### ***Photos & Videos***

Your student may be photographed or videoed by staff, volunteers, board members, or hired professionals for use of Soo Theatre promotional materials. We use photos on our website, facebook and other social media pages, for our front windows, brochures, promotional materials, newspapers, and other displays. This list is not comprehensive but gives a general idea of the use of student photos and videos. By registering for Soo Theatre lessons, classes, camps, and workshops, you agree to allow Soo Theatre to use photos and videos of your student for purposes listed above. If you do NOT want your student's photos published as outlined above, you must make your request to Soo Theatre in writing prior to the start of your involvement in lessons, classes, camps or workshops.

### ***Field Trips***

Some of our day camps will take short field trips off-site to local areas of interest (library, historical society, etc.) or to a nearby park to eat lunch. Students and faculty walk to these locations. By registering for Soo Theatre camps and workshops, you are agreeing to allow your student(s) to participate in field trips as outlined above. If you do NOT want your student to participate in field trips, please email the Soo Theatre at [sootheatre@gmail.com](mailto:sootheatre@gmail.com) and arrangements will be made for you student(s) to stay at the Theatre with other staff members.

### ***Liability***

By registering for Soo Theatre lessons, classes, camps, and workshops, you agree not to hold Soo Theatre or any of its instructors, staff, volunteers, etc. liable in the event of any accident or injury that should occur on-site or while on a field trip during Soo Theatre Camps, etc. As such, you are agreeing to hold Soo Theatre harmless from any liability and to indemnify Soo Theatre from any such liability. Though the Soo Theatre makes every effort to keep students safe, you accept the liability for accidents or injuries that may take place at Soo Theatre Camps or field trips associated with them.

### ***Drug-Free/Smoke-Free/Vape-Free/Alcohol-Free Campus***

Soo Theatre is a drug-free, smoke-free, vape-free, alcohol-free campus. Smoking, vaping, alcohol, and drug use is not allowed on the Soo Theatre premises or within 20 feet of any Soo Theatre entrance. If a participant is found to be in violation of this policy, it may result in dismissal from the camp, class, workshop, etc with no refund.